

How We Use & Protect Your Information

A simple GDPR guide for families

What We Collect:

- Contact details for you and your child
- Medical information, allergies, dietary needs
- Emergency contacts
- Attendance and learning records
- Funding and payment information

Why We Use It:

Your information helps us

- Keep your child safe and healthy
- Communicate with you
- Support learning and development

How We Keep It Safe :

- Secure digital system
- Locked storage for paper records
- Access limited to authorised staff



Who We Share With:

Only when necessary, we may share information with:

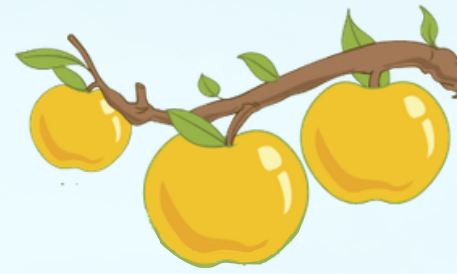
- Local authorities
- Health professionals
- Ofsted
- Emergency services
- Trusted nursery software provider



***We only collect what we genuinely need, We always share the minimum needed,
We never sell your data.***

TALK TO US - If you have any questions or want to access your information, speak to our data protection team.





Your Rights Under GDPR

If an organisation processes your personal data, you have the right to:

Right to be informed

- You must be told what data is collected, why, how long it's kept, and who gets it (usually via a privacy notice).

Right of access

- You can ask for a copy of your personal data and how it's being used ("subject access request").

Right to rectification

- You can have incorrect or incomplete personal data fixed.

Right to erasure ("right to be forgotten")

- You can ask for your data to be deleted in certain cases (e.g., it's no longer needed or you withdraw consent).

Right to restrict processing

- You can ask an organisation to pause using your data while an issue is being resolved.

Right to data portability

- You can get your data in a usable format and transfer it to another service (e.g., switching providers).

Right to object

- You can object to certain types of processing, especially direct marketing or processing based on "legitimate interests."

Rights related to automated decision-making & profiling

- You have the right not to be subject to decisions made only by algorithms if they significantly affect you (with some exceptions).

Right to withdraw consent

- If processing is based on consent, you can withdraw it at any time.

Right to complain

- You can complain to your country's data protection authority (DPA) if you think your rights are being violated.

