



Golden Apples DAY NURSERY

Nurturing great potential



TERMS & CONDITIONS OF EARLY YEARS FUNDING

Golden Apples Day Nurseries accept and facilitate the use of Early Years Funding to provide free, high quality, flexible childcare for children that are eligible.

Our nurseries are open 51 weeks of the year. If you need your child to attend the nursery outside of your funding agreement, please discuss additional hours with your setting Manager.

How the funding is Used

Government funding is intended to deliver 15 or 30 hours a week (term time) of free, high quality, flexible childcare, it is not intended to cover the costs of meals, other consumables, additional hours or additional services.

Funded Sessions

A funded session is where parents opt to use their funded hours from the listed options available on our funding pack. A deposit is charged as per our price list upon enrolment to secure a placement within the nursery, once your child has started within the setting the deposit will be refunded. If you choose not to take your funded place as agreed and you give at least 6 weeks' notice your deposit will also be refunded. If you choose to take additional paid hours on top of your funding entitlement a non-refundable admin fee as per our price list will be charged.

CHARGEABLE EXTRAS FOR FAMILIES ACCESSING A FUNDING ENTITLEMENT

Providers offering Early Education and Childcare can charge for the following when families are accessing a funded place.

- Optional Services and Activities
- Food Consumables
- Non-Food Consumables

Most of our families are opting to pay for these extras, so that their child(ren) will receive:

- other activities that are not directly related or necessary for the effective delivery of the Early Years Foundation Stage (EYFS) statutory framework.
- Healthy meals and snacks prepared by the in-house chef to meet the children's individual needs.
- All non-food consumables will also be supplied by the nursery.

These fees, together with the funded hours/session and any additional non-funded hours/sessions will be agreed initially as part of our registration process and included in your childcare contract.

Unless there are exceptional circumstances, your childcare contract can only be **varied termly** for chargeable extras and reducing hours/sessions.

Changes to your childcare contract must be requested in writing **4 weeks** before the start of the new claim period to avoid incorrect fees being charged.

Claim Period Start Dates:

- 1 April
- 1 September
- 1 January

Please note: Terminating your contract must also be given in writing at least **4 weeks** prior to your child's last date of attendance. Fees remain chargeable during this notice period.





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OUR CHARGEABLE EXTRAS

Optional Services and Activities:

These services and activities are not expected to be provided as part of the EYFS.

At Golden Apples, we believe it is essential for children to take part in activities beyond the Early Years Foundation Stage. Research shows that these experiences, along with group participation, enrich their nursery journey and strengthen overall development. Through these opportunities, children build confidence, develop social skills, and achieve important milestones that prepare them for success in school and beyond.

Enhanced small group activities:

- Seasonal experiences e.g. Easter, Halloween, Christmas which include nursery keepsakes.
- Cultural celebrations e.g. Diwali, Chinese New Year, Festival of colour etc.
- Enrichment classes where we need to enhance ratios.
- Special learning experiences including experiencing the great outdoors.
- Specialist workshops to enrich children's experiences.
- Gardening and Cooking sessions.
- Sensory experiences.

Parent / Carer Events:

- Parents Evening
- Family Fun Days
- Graduation Events
- Photo Days

Premium access to the online learning journal via Tapestry.

Non-Food Consumables:

At Golden Apples we understand the pressures faced by working families, which is why we ensure all essential consumables are readily available within the nursery. This provides convenience and peace of mind, making the experience easier for both parents and children.

- Wipes*
- Individual flannels for hand and face washing
- Individual bedding
- Nappy Bags
- Cream*
- Suncream*
- Re application of sun cream

*If you are opting out please provide all these items and they must be labelled with your child's name.





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Food Consumables:

At Golden Apples, we provide healthy and nutritious meals that give children the energy and nutrients they need for rapid physical growth during their early years. These meals not only support healthy eating habits but also encourage social interaction and communication skills.

By offering a wide variety of foods, we introduce children to different textures, flavours, and types of cuisine, helping them develop a more adventurous and balanced diet. We believe that early exposure to freshly prepared, wholesome meals lays the foundation for positive and lasting eating habits that benefit children throughout their lives.

- Hot Meals prepared by our in-house chef which include breakfast, a wholesome mid-morning snack, two course nutritious lunch, an afternoon snack and a two course light tea.

Chargeable extras are available at a combined rate of £3.00 per hour. For simplicity, all optional extras are provided together and cannot be chosen separately.

Optional Services and Activities	Option 1	Option 2*
Non-Food Consumables	£1.70	£
Food Consumables	£0.20	£

- Option 1:
This will be charged where a family has opted in as part of the childcare contract
- Option 2:
This will be charged where a family has opted out as part of their childcare contract and it has been necessary to supply an item. For example to supply lunch or other consumables and the full fee will be charged.

The ability to switch options or re-arrange these chargeable extras is termly and subject to the 4 weeks notice period.

It is not possible to select individual items from each list for your child to participate or for you to supply, fees are applied in full where attendance is anticipated as part of your agreed childcare contract.

*Where it is necessary for the nursery to supply any individual item listed, the full fee will be charged.

Chargeable Extras (Optional Services and Activities)

We are required to deliver the funded entitlements consistently, so that all children within a setting accessing any of the funded entitlements receive the same quality and access to provision, regardless of whether they choose to pay for voluntary hours, voluntary extra services, meals or consumables.

The reference to quality refers to the Early Years Foundation Stage (EYFS) Statutory Framework which is mandatory for all early years providers in England and sets out the standards that must be met to ensure that children learn and develop well and are kept healthy and safe.

Our optional services and activities are not directly related or necessary for the effective delivery of the EYFS statutory framework.





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- **Non-Food Consumables**

Where families opt to supply the listed items instead, sufficient supplies of these must be brought to nursery **every day** when your child is accessing their funded entitlement because there is no capacity to store any items at nursery permanently.

All the listed items must be packed in a string bag (or similar) which is clearly labelled with your child's full name. **It is not possible to select certain items to supply**, and the items marked * must also be labelled with your child's name.

Families are responsible for checking that their child arrives at nursery with a sufficient supply of these items so that we can provide for your child's individual care needs.

- **Food Consumables (All Food Brought in from Home)**

Please refer to our Food and Nutrition Policy where families have opted to provide their child's food whilst at nursery.

Our policy is in line with the EYFS nutrition guidance issued by the Department for Education to ensure meals, snacks and drinks provided to children are healthy, balanced, and nutritious.

Our policy in brief for packed lunches and food brought in from home:

1. We are committed to following the Early Years Foundation Stage Nutrition Guidance to ensure meals, snacks and drinks provided to children are healthy, balanced, and nutritious.
2. Your child's individual dietary requirements including preferences, food allergies and any special health requirements will be collected as part of our registration process.
3. Where appropriate, a risk assessment will be completed, and we will work with you to adopt an individual dietary plan for your child.
4. All staff who prepare and handle food have received training in food hygiene, which is updated every three years.
5. Fresh tap water is always available and accessible.
6. Families supplying their child's meals and snacks **must**.
 - a. refer to the list of items which **cannot** be provided.
Our list ensures suitable and practical food products are supplied which promote healthy eating and avoids cross-contamination or risk to children with dietary requirements.
 - b. apply the 'four-hour rule' for items that must be kept cool.
 - c. avoid using single use plastic such as cling film, sandwich bags and packaging.
 - d. Due to different allergens we require that all ingredients must be correctly labelled on top of the food container otherwise the food will not be served in the setting.





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7. It is not possible to refrigerate or reheat food brought in from home. All food must be suitably packed (waste free) in a clearly named insulated lunch bag, prepared to minimise any choking risk and ready for your child to consume.
8. If you opt out, all meals and snacks must be provided for every session, If food is not supplied as agreed, the food consumable fee will be charged in full. You cannot opt in or opt out for specific meals or sessions throughout the term. A terms notice must be given to amend your required options.
9. If you opt in a balanced and healthy meal/snack is available throughout your session.

Detailed Terms and Conditions:

- All food must be provided for your child during their session (complied with our Healthy Eating Policy).
- Unfortunately, due to storage we do not have the facilities to store any items in our fridges. Therefore, all foods brought in must not require refrigeration.
- We are unable to reheat or cook any foods brought in from home due to environmental health regulations.
- Food brought into the nursery must strictly adhere to our Food from Home Policy due to allergies within the nursery and our requirements under the food hygiene regulations. **We are a nut free setting.**
- The food we offer at nursery is very important to us and supplying high quality healthy food is a vital part of our ethos therefore we will be imposing very strict guidance on foods which are suitable to be brought into nursery.
- If food brought in isn't in accordance with our policies, we will provide your child with our nursery meals/snacks and will apply a charge to your account accordingly as per our price list.
- All consumables needed throughout the day such as wipes, nappy bags and sun cream need to be provided.
- If you would like your child to participate in the specialist learning experiences and enrichment programs, please speak with your nursery manager as they will be chargeable.
- Should children not be collected on time, our Late Collection rate as per our price list will be applied to the account.
- If you are experiencing financial challenges, please speak to your nursery manager regarding your funded hours.

Parent/Carer Signature: Date:

PRINT Name:

